

TABLE OF CONTENTS

Introduction
Table of Contents
How to Use this Guidebook
Facility Assessment Survey

CHAPTER 1: Air Quality Regulations

Purpose and Applicability of Regulations.....	1-1
Agencies and Their Laws and Rules	1-1
1.1 Overview of Michigan's Air Quality Rules	1-6
1.2 Part 2 Rules: Air Permits, Offset Requirements, and Air Toxics Regulations	1-7
1.2.1 Air Permits.....	1-7
1.2.2 Permit to Install Program.....	1-8
1.2.3 The Renewable Operating Permit (ROP) Program.....	1-9
1.2.4 Offset Requirements	1-9
1.2.5 Air Toxics Regulations.....	1-10
1.3 Part 3 Rules: Particulate Matter	1-12
1.3.1 Particulate Emission Limits	1-12
1.3.2 Opacity	1-12
1.3.3 Open Burning	1-13
1.4 Part 4 Rules: Sulfur Bearing Compounds.....	1-13
1.5 Part 6 Rules: Existing Sources of VOC Emissions	1-13
1.6 Part 7 Rules: New Sources of VOC Emissions	1-14
1.7 Part 8 Rules: Oxides of Nitrogen (NOx).....	1-16
1.8 Part 9 Rules: Miscellaneous Provisions.....	1-16
1.8.1 Odor Control and Complaints.....	1-17
1.8.2 Equipment Malfunctions	1-17
1.9 Part 10 Rules: Intermittent Testing and Sampling	1-17
1.10 Part 11 Rules: Continuous Emission Monitoring	1-17
1.11 Part 14 Rules: Clean Corporate Citizen Program.....	1-17
1.12 Part 18 Rules: Prevention of Significant Deterioration.....	1-18
1.13 Michigan Air Emissions Reporting System	1-18
1.14 Tax Exemption for Air Pollution Control.....	1-19
1.15 Federal Air Regulations	1-20
1.16 National Emission Standards for Hazardous Air Pollutants (NESHAPs).....	1-20
1.16.1 Major and Area HAP Sources Defined.....	1-21
1.16.2 Regulating Major and Area HAP Sources - MACT and GACT	1-21
1.16.3 Schedule for Compliance with the NESHAPs	1-21
1.16.4 Additional NESHAPs Information.....	1-22
1.16.5 Comparison of Federal and Michigan Air Toxics Rules	1-22
1.16.6 NESHAPs for Asbestos.....	1-23
1.17 New Source Performance Standards	1-23

1.17.1 Additional Sources of NSPS Information	1-24
1.18 Managing Chemical Risk: Accidental Release/Risk Management Plan.....	1-24
1.19 Ozone Depleting Substances	1-25
Appendix 1-A: Hazardous Air Pollutants (HAPs)	1-27
Appendix 1-B: List of Compounds Excluded from the Definition of a Toxic Air Contaminant	1-28
Appendix 1-C: Standards of Performance for New Stationary Sources	1-29
Appendix 1-D: NESHAP (MACT) Standards	1-29
Where to Go for Help	1-30
CHAPTER 2: Waste Management	
Purpose and Applicability of Regulations.....	2-1
Agencies and Their Laws and Rules	2-1
2.1 Waste Reduction and Recycling	2-2
2.2 Solid Waste Disposal	2-5
2.2.1 Land Application of Solid Waste	2-6
2.2.2 Composting	2-7
2.2.3 Solid Waste Disposal	2-7
2.2.4 Open Burning	2-8
2.2.5 Scrap Tires	2-9
2.3 Liquid Industrial Waste.....	2-10
2.4 Hazardous Waste.....	2-12
2.4.1 Defining Hazardous Waste	2-13
2.4.1.a Listed Waste.....	2-13
2.4.1.b Characteristic Waste	2-14
2.4.1.c Universal Waste	2-15
2.4.1.d Exclusions and Exemptions	2-18
2.4.2 Determining If You Generate Hazardous Waste.....	2-19
2.4.2.a Who can do waste determinations for a business?	2-20
2.4.2.b What are testing requirements?	2-20
2.4.2.c What are common laboratory tests?	2-21
2.4.2.d Steps when doing waste determinations	2-22
2.4.2.e Additional waste determination resources	2-24
2.4.3 Hazardous Waste Generator Status & Requirements Summary.....	2-25
2.4.4 Identification Numbers	2-29
2.4.5 Manifests and Shipping Records	2-31
2.4.5.a Hazardous and Liquid Industrial Waste Manifests.....	2-31
2.4.5.b Universal Waste	2-34
2.4.5.c Land Disposal Restrictions.....	2-34
2.4.6 Biennial Reports	2-36
2.4.7 Hazardous Waste and Universal Waste Accumulation On-site.....	2-36
2.4.7.a Accumulation Time Limits	2-36
2.4.7.b Container and Tank Requirements	2-38
2.4.8 Labeling Requirements	2-41
2.4.8.a Labeling Hazardous Waste Satellite Containers.....	2-41
2.4.8.b Labeling Hazardous Waste for Accumulation On-Site.....	2-42
2.4.8.c Labeling Hazardous Waste for Shipment.....	2-42
2.4.8.d Labeling Universal Waste for Accumulation On-Site	2-43
2.4.8.e Labeling Universal Waste for Shipment.....	2-43
2.4.9 Managing Specific Waste Streams	2-44
2.4.9.a Used Oil.....	2-44
2.4.9.b Used Oil Filters.....	2-48
2.4.9.c Lead Acid Batteries	2-49

2.4.9.d	Dry Cell Batteries	2-50
2.4.9.e	Fluorescent Lamps and Other Lights	2-51
2.4.9.f	Small Capacitors and Ballasts	2-53
2.4.9.g	Sorbents	2-55
2.4.9.h	Shop Towels and Other Textiles	2-55
2.4.9.i	Spent Parts Washer and Other Solvents	2-56
2.4.9.j	Aerosols.....	2-59
2.4.9.k	Painting Wastes.....	2-60
2.4.9.l	Wastes Containing Silver	2-61
2.4.9.m	Electronic Waste	2-62
2.4.9.n	Waste containing radioactive materials	2-62
2.4.9.o	Grease Trap Waste	2-63
2.4.10	Selecting a Transporter and TSDF	2-64
2.4.11	Disposing Hazardous Waste On-Site.....	2-66
2.4.12	Employee Emergency Training	2-66
2.5	Medical Waste.....	2-69
	Where to Go for Help	2-70
CHAPTER 3: Wastewater		
	Purpose and Applicability of Regulations.....	3-1
	Agencies and Their Laws and Rules	3-1
3.1	Key to Chapter	3-2
3.2	Disposal Options	3-5
3.2.1	Publicly Owned Treatment Works.....	3-5
3.2.2	Hazardous and Liquid Industrial Waste Transportation	3-7
3.2.3	Surface Water Discharge	3-7
3.2.3.a	Individual Permits.....	3-7
3.2.3.b	Permit-by-Rule	3-7
3.2.3.c	General Permits.....	3-8
3.2.3.d	Storm Water from Industrial Activities General Permit.....	3-8
3.2.4	Groundwater Discharge	3-10
3.2.4.a	Exemptions, Rule 2210	3-13
3.2.4.b	Notification, Rule 2211	3-14
3.2.4.c	Notification with Certification, Rule 2213.....	3-14
3.2.4.d	General Permit, Rule 2215.....	3-15
3.2.4.e	Discharge Permit, Rule 2218	3-15
3.2.5	Deep Injection Well Discharges	3-16
3.3	Common Non-Compliance Issues and Frequently Asked Questions.....	3-16
3.3.1	Sanitizer/Lubricants and Water Treatment Additive Requests	3-17
3.3.2	Floor Drains	3-19
3.3.3	Restrooms and Breakrooms	3-21
3.3.4	Pit or Trench Drain Sludge.....	3-21
3.3.5	Power Washing	3-22
3.3.6	Programs that Help Fund the Upgrade of Wastewater Systems	3-24
3.4	Annual Wastewater Reporting	3-25
3.4.1	What is an Annual Wastewater Report?	3-25
3.4.2	What is an Abbreviated Wastewater Report?	3-25
3.4.3	What Qualifies as Wastewater for AWR?	3-26
3.4.4	What is a Critical Material?	3-26
3.5	Wastewater Treatment Operator Training and Certifications	3-26
3.6	Wastewater Treatment Technology	3-27
3.6.1	Wastewater Characterization	3-27

3.6.2	Potential Permit Limitations.....	3-32
3.6.3	Pollution Prevention/Source Reduction.....	3-34
3.6.4	Wastewater Treatment Processes	3-35
3.6.4.a	General Discussion of Biological Treatment Processes	3-35
3.6.4.b	Physical Treatment Technologies	3-36
3.6.4.b.1	Screening, Grinding, Grit Removal	3-37
3.6.4.b.2	Clarification	3-38
3.6.4.b.3	Dissolved Air Flotation (DAF).....	3-38
3.6.4.b.4	Activated Carbon Treatment	3-38
3.6.4.b.5	Evaporation and Distillation.....	3-38
3.6.4.c	Chemical Treatment Technologies.....	3-39
3.6.4.c.1	pH Control Systems	3-39
3.6.4.c.2	Precipitation.....	3-39
3.6.4.c.3	Phosphorus Removal - Chemical Precipitation.....	3-39
3.6.4.d	Biological Treatment Technologies	3-39
3.6.4.d.1	Facultative Lagoons (non-aerated)	3-39
3.6.4.d.2	Aerated Lagoons.....	3-39
3.6.4.d.3	Activated Sludge	3-40
3.6.4.d.4	Attached Growth/Fixed Film Processes.....	3-41
3.6.4.d.5	Anaerobic Digesters.....	3-41
3.6.4.d.6	Fermentation	3-42
3.6.5	Final Wastewater Disposal.....	3-42
3.6.5.a	Land Application.....	3-42
3.6.5.b	Rapid Infiltration Basins (RIB)	3-43
3.6.5.c	Irrigation.....	3-43
3.6.5.d	NPDES Discharge	3-43
	Where to Go for Help	3-44

CHAPTER 4: Material Storage and Transportation

	Purpose and Applicability of Regulations.....	4-1
	Agencies and Their Laws and Rules	4-1
4.1	Secondary Containment	4-3
4.2	Use and Storage Area.....	4-5
4.3	Storage Tanks.....	4-6
4.3.1	Underground Storage Tanks.....	4-7
4.3.2	Aboveground Storage Tanks	4-12
4.4	Transportation, Shipping, and Receiving of Hazardous Materials.....	4-15
4.4.1	Hazardous Material Transporters.....	4-15
4.4.2	Liability of Improper Shipments of Hazardous Materials.....	4-15
4.4.3	Hazardous Materials Registration Program	4-16
4.4.4	Shipping Papers	4-17
4.4.5	Marking.....	4-17
4.4.6	Labeling of Containers	4-18
4.4.7	Placarding of Carriers.....	4-18
4.4.8	Materials of Trade	4-19
4.4.9	Loading and Unloading, Compatibility, and Packaging of Hazardous Materials	4-20
4.4.10	Employee Training Requirements.....	4-21
4.4.11	Michigan Requirements	4-23
4.5	Storage of Polychlorinated Biphenyls (PCBs)	4-24
4.5.1	Identifying PCBs.....	4-24
4.5.2	General Record Keeping and Reporting Requirements	4-26
4.5.3	Notification Requirements	4-26
4.5.4	Storing PCB Articles.....	4-27
4.5.5	PCB Disposal	4-28
	Where to Go for Help	4-29
	Appendix 4-A: Summary of Secondary Containment Regulations	4-33

CHAPTER 5: SARA Title III – Emergency Planning and Community Right-to-Know Act

Purpose and Applicability of Regulations.....	5-1
Agencies and Their Laws and Rules	5-1
5.1 What Does SARA Title III Cover?	5-2
5.2 Emergency Planning (Sections 302 & 303)	5-3
5.3 Emergency Release Notification (Section 304)	5-4
5.4 Hazardous Chemical Inventory (Sections 311 & 312).....	5-4
5.4.1 What Chemicals Are Included.....	5-4
5.4.2 What Chemicals Are Excluded.....	5-5
5.4.3 Initial Report of Hazardous Chemicals.....	5-5
5.4.4 Annual Report of Hazardous Chemicals	5-6
5.5 Toxic Chemical Release Inventory (Section 313).....	5-6
5.5.1 Subject Facilities	5-7
5.5.2 Toxic Chemicals and Reporting Thresholds	5-7
5.5.3 Toxic Chemical Release Inventory Report.....	5-8
Where to Go for Help	5-14

CHAPTER 6: Environmental Emergencies

Purpose and Applicability of Regulations.....	6-1
Agencies and Their Laws and Rules	6-1
6.1 Release Prevention Tips	6-2
6.2 Release Prevention and Response Planning	6-2
6.2.1 Contingency Plans for Hazardous Waste Generators	6-6
6.2.2 Pollution Incident Prevention Plan (PIPP).....	6-9
6.2.3 Spill Prevention, Control, and Countermeasure (SPCC) Plan	6-13
6.2.4 Storm Water Pollution Prevention Plan (SWPPP)	6-16
6.2.5 Risk Management Program (RMP)	6-16
6.2.6 Emergency Action Plan	6-18
6.2.7 HAZMAT Security Plan	6-18
6.2.8 Integrated Contingency Plan (ICP)	6-20
6.3 Release Notification Requirements in Michigan	6-21
6.3.1 Release Calculations.....	6-35
6.4 Release Response and Cleanup	6-37
6.4.1 Environmental Investigation Requirements	6-39
6.4.2 Documenting Plans for Cleanup	6-40
6.4.3 Cleanup Criteria	6-40
Where to Go for Help	6-45
Appendix 6-A: Summary of Common Environmental Release Prevention and Response Plans	6-A

CHAPTER 7: Sites of Environmental Contamination, Property Transfers, and Liability Issues

Purpose and Applicability of Regulations.....	7-1
Agencies and Their Laws and Rules	7-1
7.1 Background	7-2
7.2 "Due Care" Requirements.....	7-3
7.3 Due Diligence and Baseline Environmental Assessments	7-5
7.3.1 Due Diligence	7-5
7.3.2 Baseline Environmental Assessments (BEAs)	7-5
7.4 Summary	7-8
Where to Go for Help	7-9

CHAPTER 8: Activities at or Near the Land/Water Interface

Purpose and Applicability of Regulations.....	8-1
Agencies and Their Laws and Rules	8-1
8.1 Introduction	8-2
8.2 Part 31 of Act 451: Water Resources Protection, Floodplain Regulatory Authority	8-3

8.3 Part 301 of Act 451: Inland Lakes and Streams	8-3
8.4 Part 303 of Act 451: Wetlands Protection.....	8-4
8.5 Part 323 of Act 451: Shorelands Protection and Management	8-4
8.6 Part 353 of Act 451: Sand Dunes Protection and Management.....	8-5
8.7 Section 404 of the Federal Clean Water Act of 1977 and Section 10 of the Rivers and Harbors Act of 1899.....	8-6
8.8 Fees	8-6
8.9 Other Land and Water Interface Laws.....	8-7
Where to Go for Help	8-8
CHAPTER 9: Drinking Water	
Purpose and Applicability of Regulations.....	9-1
Agencies and Their Laws and Rules	9-1
9.1 Key to Chapter	9-2
9.2 Noncommunity (Type II) Water Supplies	9-3
9.2.1 Permits & Permit Fees	9-3
9.2.2 Annual Fees & Laboratory Fees	9-3
9.2.3 Certified Operator Requirements	9-3
9.2.4 Sampling Requirements.....	9-4
9.2.5 Water Use Program.....	9-4
9.3 Type III Water Supplies.....	9-5
9.4 Cross Connection Requirements	9-5
Where to Go for Help	9-8
CHAPTER 10: Cost Effective Compliance and Pollution Prevention Techniques	
10.1 Pollution Prevention	10-1
10.1.1 What is Pollution Prevention?	10-1
10.1.2 Why Practice Pollution Prevention?.....	10-2
10.1.3 Getting Started	10-4
10.1.3.a Technical Assistance	10-4
10.1.3.b Financial Assistance	10-4
10.1.3.c Field Operations	10-4
10.1.3.d Incentive Programs	10-5
10.1.4 Pollution Prevention Techniques for Food Processors.....	10-6
10.1.4.a Cost Accounting	10-6
10.1.4.b Purchasing and Inventory Management	10-6
10.1.4.c Packaging, Shipping, and Containers	10-6
10.1.4.d Energy Usage and Efficiency	10-7
10.2 Eco-Efficient Systems	10-10
10.2.1 What is an Environmental Management System?	10-10
10.2.2 Why are the Benefits of Developing an Eco-Efficient System?	10-11
10.3 Eco-Environmental Self-Assessment Guide for the Fruit and Vegetable Industry	10-11
10.3.1 Reduce, Recycle and Prevent Packaging Waste	10-12
10.3.2 Composting and Land Spreading.....	10-13
10.3.3 Food Processing Operations and Cleanup Procedures.....	10-13
10.3.4 Preventative Maintenance.....	10-14
10.3.5 Pesticide Use	10-15
10.4 Pollution Prevention Case Studies.....	10-15
Where to Go for Help	10-17

TABLE OF CONTENTS

APPENDICES

APPENDIX A: Acronyms	A-1
APPENDIX B: Definitions of Regulated Materials.....	B-1
APPENDIX C: DEQ Overview	C-1
APPENDIX D: Federal and State Laws and Rules	D-1
APPENDIX E: Reading a Material Safety Data Sheet (MSDS).....	E-1